

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
18 APRIL 2018
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a regular meeting at 7:30 p.m. on April 18, 2018 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Mary Bryde, George Gaspar
Village Engineer: Todd Atkinson
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen

Absent:

Tom Boissonnault

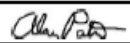
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Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd all in favor 4 to 0.

1. Corpus Christi Parade Permit Application June 3 2018 St Lawrence – Alan Patrie

Name of Parade Chairman: Alan Patrie	Telephone Number: 845-490-1947
Email: alan.patrie@att.net	Cell Phone: 845-490-1947
Organization Name: St Lawrence O'Toole Church	Org. Telephone Number: 845-279-2021
Organization Address: 31 Prospect St. , Brewster	
Head of Organization: Fr. Richard Gill	Email: alan.patrie@att.net
Parade Date: 06/03/18 Rain Date: NONE	Number of Participants: ~ 100
Starting Time: 4:00 PM Ending time: 5:15 PM	Number of Vehicles: NONE
Assembly Street and assembly time: Main Street and RR Ave. at 3:45 PM	
Details: Walking procession for the Feast Of Corpus Christi from Main Street/RR Ave to St. Lawrence O'Toole Church.	
There will be eight brief stops (~ 5 minutes ea.) along the way for a prayer and song as follows:	
1 at VOB, 1 at Library , 1 at Progress/Main, 1 at Hoyt/Prospect, 3 on Prospect, 1 at SLOT Gym	
Starting Point: Traffic Light at Main Street / Railroad Ave.	
Termination Point: St. Lawrence O'Toole Church, (Prospect Street)	
Parade Route: (1) Traffic Light at Main Street/Railroad Ave, then East on Main to Library	
(2) Back West on Main Street to Right onto Progress Street.	
(3) Up Progress Street to Hoyt Street to Prospect Street.	
(4) Finish St. Lawrence O'Toole Church, 31 Prospect Street.	
All information furnished on this form is true and complete to the best of my knowledge and belief.	
Signature of Applicant: 	Date: 03/29/2018 Revised 4/10/2018

Mayor Schoenig motions to grant the permit to St. Lawrence O'Toole Church for the Corpus Christi parade as described in the parade permit application, waiving all fees, Deputy Mayor Piccini 2nd all in favor 4 to 0.

2. Monthly Reports

- 2.1. Police Report – Chief John Del Gardo delivers the February & March Police reports. February report questions: Trustee Gaspar asks what a parking condition is. Chief Del Gardo says it could be a blocked driveway, intersection or something similar. Trustee Bryde asks about the phone scam complaint. Chief Del Gardo says someone complained about a bogus call. Trustee Bryde asks if the vehicle accidents are weather related. Chief Del Gardo says not really they were just minor accidents. Trustee Bryde asks if the intoxicated person was on Main Street. Trustee Bryde asks if people are still surprised if they are stopped for cell phone violations. Chief Del Gardo says that some are. Trustee Bryde asks about where the one-way street violations occurred. Chief

Del Gardo says on Wells Street on Sunday morning. Trustee Bryde asks if the stop sign violations were in multiple locations. Chief Del Gardo says they were. Trustee Bryde asks if the red light violations were in multiple locations. Chief Del Gardo says they were mostly at the Rte. 22 light. Chief Del Gardo provides the March police report. March report questions: Trustee Bryde asks if we received the Mt. Pleasant Police vehicle. Chief Del Gardo says we did. Trustee Bryde asks where the wires were down. Chief Del Gardo says on Oak St., Marvin Ave. and Railroad Avenue. Trustee Bryde asks about the harassment complaint. Chief Del Gardo says there were two family complaints and one business complaint. Trustee Gaspar asks about the emergency response on Michael Neuner Road. Chief Del Gardo says it was an emotionally disturbed person. Mayor Schoenig motions to accept February's and March's police reports, Trustee Bryde 2nd all in favor 4 to 0. Copies of the February and March reports are appended to these minutes.

- 2.2. Code Enforcement Report – Bill Scorca delivers the March Code Enforcement report. Mr. Scorca asks about Fountain of Faith action by Planning Board on the site plan amendment application. Mr. Scorca and Mr. Hernandez, both Village Code Enforcement Officers, say that the applicant was brought to the justice court for failing to comply with their instructions to make the temporary CO a permanent CO by applying for the site plan amendment with proper engineering drawings. Trustee Gaspar says the Planning Board decided that site plan wasn't required. Village Engineer Todd Atkinson said the Planning Board action did not provide a green light to the applicant as there are zoning and SEQRA questions still remaining because the property abuts the Town of Southeast. Mr. Scorca and Mr. Atkinson agreed to speak with Village Planning Board Counsel Greg Folchetti about next steps. Trustee Gaspar says the applicant might still be in violation of having a state mandated site plan approval for the use. Mayor Schoenig motions to accept the Planning Board report, Deputy Mayor Piccini 2nd all in favor 4 to 0.
- 2.3. Planning Board Report – Report of no meetings and no activity for January, February and March appended to these minutes. Deputy Mayor Piccini motions to accept the Planning Board report, Trustee Gaspar 2nd all in favor 4 to 0. Copy appended to these minutes.
- 2.4. Engineer's Report – Todd Atkinson delivers the Engineer's report. Monthly sewer flow was higher than usual and Mr. Atkinson believes it is caused by infiltration. Mr. Atkinson recommends installing manhole inserts to prevent infiltration through the manhole covers during heavy precipitation when water "sheets" over the roadways. Mayor Schoenig motions to approve the Engineer's report, Trustee Gaspar 2nd all in favor 4 to 0. Report appended to these minutes.
- 2.5. Zoning Board of Appeals Report – Todd Gianguzzi provided a report of no activity. Deputy Mayor Piccini motions to accept the report of no activity, Trustee Bryde 2nd all in favor 4 to 0. Report appended to these minutes.
3. 530 N. Main Zoning Amendment – Pedar Scott provides a revised overview of conceptual plans for a multifamily project on the corner of Wells St. and N. Main with the intention of requesting the Board of Trustees to entertain a change to the Comprehensive Plan and the Zoning Code to allow this use as a Special Exception Use in the PB district. Village Engineer Todd Atkinson, Deputy Mayor Piccini, Trustee Gaspar and Village Counsel Molé are discussing with Mr. Scott the pros and cons. The Board of Trustees agrees to continue discussing with the Village Counsel and the Village Engineer to determine potentially appropriate criteria and restrictions to the code if this special exception use were to become part of the Comprehensive Plan and Village Code for the PB district. Mr. Scott will revise the concept and zoning amendment petition with new documentation for the next Village Board meeting on May 2, 2018.
4. Budget Adoption – Deputy Mayor Piccini motions to adopt the FY 19 budget as published on 3/29/2018 after the last meeting, Trustee Bryde 2nd all in favor 4 to 0.
5. Financial Update – Budget adjustments
 - 5.1. Treasurer Hansen says the budget is largely on track but there are some exceptions as delineated in the spreadsheet circulated earlier today and detailed in these minutes. The proposed budget transfers should plug all the gaps through the end of the fiscal year. We have sources of funds to cover the gaps including higher than forecasted revenues in several categories.

Budget Adjustments 4/18/18 Fiscal Year 2018					
GENERAL FUND			Original Budget	Projected Budget	Variance
Budget Increase	A.1110.150	COURT SECURITY	\$ 7,905.00	\$12,230.31	\$4,325.31
Budget Increase	A.1130.400	FINES TO STATE COMPTROLLER.CONTRACT EXP	\$ 160,000.00	\$198,264.56	\$38,264.56
Budget Increase	A.3120.100	POLICE.PERSONAL EXP	\$ 186,072.00	\$234,918.89	\$48,846.89
Budget Increase	A.3120.400	POLICE. CONTRACT EXP..	\$ 37,000.00	\$49,029.91	\$12,029.91
Source(Rev)	A.2610	FINES AND FOREFEITED BAIL	\$ 378,000.00	(\$475,612.70)	(\$97,612.70)
Source(Rev)	A.1289.800	LAW ENFORCEMENT GRANTS	\$ -	(\$3,999.33)	(\$3,999.33)
Source(Rev)	A.1289.900	BULLETPROOF VEST PARTNERSHIP..	\$ -	(\$750.00)	(\$750.00)
Source(Rev)	A.1990.400	CONTINGENT ACCT..	\$ 40,000.00	\$ -	(\$1,104.64)
Budget Increase	A.1989.410	LEASE TAX PAYMENT NYC..	\$ 15,000.00	\$47,596.00	\$32,596.00
Source (Underexpended Funds)	A.1990.400	CONTINGENT ACCT..	\$ 40,000.00	\$ -	(\$32,596.00)
Budget Increase	A.9040.800	WORKERS COMP..	\$ 19,923.00	\$34,064.91	\$14,141.91
Source(Rev)	A.2680	INSURANCE RECOVERIES	\$ -	(\$21,137.59)	(\$14,141.91)
				General Fund NET	\$0.00
REFUSE FUND			Original Budget	Projected Budget	Variance
Budget Increase	C.9040.800	WORKERS COMP	\$ 1,516.00	\$2,594.58	\$1,078.58
Source (Underexpended Funds)	C.1910.400	UNALLOC INSURANCE.CONTRACT EXP	\$ 4,013.00	\$2,909.08	(\$1,078.58)
				Refuse Fund NET	\$18,430.98
WATER FUND			Original Budget	Projected Budget	Variance
Budget Increase	F.8310.150	ADMIN. POLICE PERS. SERV.	\$ 152,993.00	\$193,155.60	\$40,162.60
Budget Increase	F.8310.470	ADMIN. POLICE CONTRACT	\$ 30,400.00	\$38,541.82	\$8,141.82
Budget Increase	F.9040.800	WORKERS COMP..	\$ 13,406.00	\$22,918.74	\$9,512.74
Source (Underexpended Funds)	F.1990.400	CONTINGENT ACCT.CONTRACT EXP	\$ 20,000.00	\$ -	(\$20,000.00)
Source (Underexpended Funds)	F.9060.800	HEALTH INSURANCE..	\$ 43,213.00	\$38,886.52	(\$4,326.48)
Source (Underexpended Funds)	F.9010.800	STATE RETIREMENT..	\$ 30,956.00	\$29,637.79	(\$1,318.21)
Source (Underexpended Funds)	F.9030.800	SOCIAL SECURITY..	\$ 24,753.00	\$23,277.24	(\$1,475.76)
Source (Underexpended Funds)	F.8310.451	ADMIN. ENG CONTRACTUAL	\$ 4,000.00	\$409.02	(\$3,590.98)
Source (FUND BALANCE)	F.0909	FUND BALANCE			(\$27,105.73)
				Water Fund NET	\$0.00
SEWER FUND					
Budget Increase	G.9040.800	WORKERS COMP..	\$ 5,155.00	\$8,818.16	\$3,663.16
Budget Increase	G.8110.180	ADMIN POLICE PERS SERV	\$ 74,429.00	\$93,967.35	\$19,538.35
Budget Increase	G.8110.460	ADMIN POLICE CONTRACT	\$ 14,800.00	\$20,274.99	\$5,474.99
Source (Underexpended Funds)	G.1990.400	CONTINGENT ACCT.CONTRACT EXP	\$ 10,000.00	\$ -	(\$10,000.00)
Source (Underexpended Funds)	G.1910.400	UNALLOC INSURANCE.PREMIUMS.PROPERTY&LIABILITY	\$ 6,875.00	\$4,983.34	(\$1,891.66)
Source (Underexpended Funds)	G.8110.400	SEWER ADMINISTRATION.CONTRACT EXP	\$ 15,300.00	\$11,416.58	(\$3,883.42)
Source (Underexpended Funds)	G.8110.420	ADMIN. ATTY CONTRACTUAL	\$ 2,000.00	\$252.04	(\$1,747.96)
Source (Underexpended Funds)	G.8110.430	ADMIN ENG CONTRACTUAL	\$ 2,500.00	\$1,002.39	(\$1,497.61)
Source (FUND BALANCE)	G.0909	FUND BALANCE			(\$9,655.85)
				Sewer Fund NET	\$0.00

Deputy Mayor Piccini motions to adopt the budget transfers, Trustee Gaspar 2nd all in favor 4 to 0.

6. Tax Certiorari 149, 151-153 Main – Mayor Schoenig motions to approve the tax certiorari as ordered by Putnam County Supreme Court Justice Grossman, Deputy Mayor Piccini 2nd all in favor 4 to 0.
7. Oddey Settlement & Easement Resolutions –
 - 7.1. Resolution No. 041818-1 authorizing the Mayor to execute the easement documents. Deputy Mayor Piccini motions to adopt Resolution No. 041818-1 as written by Special Village Counsel Tom Jacobellis, Trustee Gaspar 2nd all in favor 4 to 0.
 - 7.2. Resolution No. 041818-2 authorizing payment of settled litigation in the amount of \$105,000. Deputy Mayor Piccini motions to adopt Resolution No. 041818-2 as written by Special Village Counsel Tom Jacobellis, Trustee Bryde 2nd all in favor 4 to 0.
 - 7.3. Resolution No. 041818-3 authorizing payment of survey invoice in the amount of \$1,750. Deputy Mayor Piccini motions to adopt Resolution No. 041818-3 as written by Special Village Counsel Tom Jacobellis, Trustee Bryde 2nd all in favor 4 to 0.
8. General Code Supplement No. 9 Price Estimate Revised will be between \$1,975 and \$2,420. Trustee Gaspar motions to authorize General Code to codify all changes to the code between our last codification up to and including Local Law 3 of 2018 not to exceed \$2,420, Deputy Mayor Piccini 2nd all in favor 4 to 0.
9. Peter Arnold - May 26th event at Wells Park. Mayor Schoenig motions to authorize Peter Arnold to use the Wells Park Pavilion for his Eagle Scout ceremony, waiving fees on May 26, 2018, reserved for the day, Trustee Bryde 2nd all in favor 4 to 0.
10. Verdin Clock master controller and movements \$1,824. Mayor Schoenig motions to approve the expenditure to update the Verdin Clock master controller and movements at a cost not to exceed \$1,824, Trustee Bryde 2nd all in favor 4 to 0.
11. Comcast Franchise Agreement renewal public hearing. Mayor Schoenig motions to set a public hearing for the cable franchise renewal at Village Hall, 50 Main Street, Brewster, NY 10509 at 7:30 p.m. on May 2, 2018, Deputy Mayor Piccini 2nd, all in favor 4 to 0.

12. Correspondence sent & received for March. Trustee Bryde questions the letter from Paul Jonke encouraging people to make sure they have their street numbers visible for 911 emergency responders and says we could include a flyer in one of our billings instead of saying something at the beginning and end of our meetings. The Board concurs. Mayor Schoenig motions to accept correspondence sent and received for March, Trustee Gaspar 2nd all in favor 4 to 0.

13. Minutes for approval;

13.1. April 4, 2018 Regular Meeting. Trustee Bryde motions to approve the April 4, 2018 Minutes, Deputy Mayor Piccini 2nd all in favor 4 to 0.

13.2. April 11, 2018 Budget Public Hearing. Trustee Bryde motions to approve the April 11, 2018 Budget Public Hearing, Deputy Mayor Piccini 2nd all in favor 4 to 0.

14. Vouchers Payable. Deputy Mayor Piccini reviewed the vouchers and found everything in order.

14.1.	A -	GENERAL FUND	\$14,973.91
14.2.	C -	REFUSE & GARBAGE	18,961.74
14.3.	EN -	ENGINEERING FEES ESCROW	270.00
14.4.	F -	WATER FUND	9,801.99
14.5.	G -	SEWER FUND	15,724.82
14.6.	T -	TRUST & AGENCY	1,557.45

Total Vouchers Payable	\$61,289.91
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Mayor Schoenig motions to approve the vouchers payables as written, Deputy Mayor Piccini 2nd all in favor 4 to 0.

15. Other Business

15.1. Deputy Mayor Piccini reminds everyone that this weekend is Earth Day clean up. Our table will be with Town of Southeast in front of 67 Main Street 8:00 a.m. to 12:00 p.m. on Saturday and Sunday. There will be a puppet show at Veteran's Park on Morningthorpe Avenue from 1:00 to 2:00 p.m. on Sunday after the clean-up.

15.2. Trustee Bryde says she and Clerk Hansen attended the CAP luncheon last Thursday. Trustee Bryde said the Little League parade and opening is on Saturday at 10:00 a.m. Trustee Bryde asks if the Suburban laborers know the difference between the garbage and the recycling because they took both as garbage on Tuesday and Friday is recycling day. While it was wrong on the neighbor's part it was also wrong on the carter's part as well. Deputy Mayor Piccini says they typically do not pick up recycling on Tuesdays, they should leave it. Village Counsel Molé says it is against the law for them to put recycling in the garbage.

15.3. Mayor Schoenig says the sweeper which is housed and maintained by the Town of Southeast Highway garage is broken and the DPW will begin sweeping the parade route. Mayor Schoenig says we received \$29,000 from Senator Murphy's office for street repair. Mayor Schoenig says the damage to the train station island still has not been repaired by MTA.

16. New Business

16.1. Deputy Mayor Piccini says she was not aware that Eric and Scott Peterson were designated as Putnam County Youth Award recipients and she would like to bestow a proclamation from the Village Board in recognition of this honor and for their hard work and dedication to the Wells Park resurgence. Deputy Mayor Piccini suggests the 2nd meeting in May as the date for awarding the proclamations.

16.2. Trustee Gaspar visited the former DEP Lab building at 25 Marvin Avenue and found it to be a nice facility that a lot can be done with.

16.3. Trustee Bryde met with Rose Aglieco and is helping with Relay for Life in the Village and is attempting to get some stores along Main Street to decorate in purple. Trustee Bryde went to a Community That Cares meeting and brought back a "medication takeback day" notice that the Village has posted. Trustee Bryde said that she learned that the parents are required to attend a pre-prom educational event before their child is allowed to attend prom. Trustee Bryde spoke with Dimmy Lotrecchiano of the Brewster Garden Club who is familiar with Main Street plantings and watering and she said not to bother if they are not going to be watered every day or every other day. Trustee Bryde said we don't have the volunteers that Carmel has to water as frequently as needed.

16.4. Mayor Schoenig says there will be no Founder's Day this year as the Coalition for a Better Brewster sent us a letter saying they will not be organizing the event this year and we believe it is too late for the Village to step in and try to organize the September event.

17. Public Comment

17.1. Renee Diaz is concerned about future building projects in the Village. The potential sale of the Garden Street School is concerning. The press release says it will be turned in to market rate apartments. Mayor Schoenig

says the developer has not contacted the Village yet so we have no idea what is planned for Garden Street School and would not necessarily believe anything anyone has said or printed. Ms. Diaz is concerned about the ratio of owner occupied units to rentals in the Village and wants to see more owner occupied as the Board has itself expressed in the past. Mayor Schoenig again says we have no idea what is in the developer's mind and you know one of the Comprehensive Plan goals is to increase owner-occupied housing and we have not deviated from that goal. Ms. Diaz says the Phase I development also talks about 290 apartments. Mayor Schoenig says there should also be positive effects in the rest of the Village from development on Main Street which we expect will increase owner-occupied ratios.

17.2. John Lord asks if there is a possibility of litigation regarding the MOU with Covington. Mayor Schoenig says we are well past that. Village Counsel Molé says we never say there is no possibility of litigation. There is always a chance of litigation on any subject.

18. Mayor Schoenig motions to adjourn, Trustee Bryde 2nd all in favor 4 to 0.

**BREWSTER POLICE
DEPARTMENT**

**FEBRUARY 2018
MONTHLY REPORT**

**POLICE CHIEF
John Del Gardo**

VILLAGE OF BREWSTER POLICE DEPARTMENT**MONTHLY REPORT**

TO: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
RE: Monthly Report February 2018

911 CALLS	53	VEHICLE REPAIRS		\$214.00
WALK IN COMPLAINTS	25	VEHICLE MILEAGE		4120
TOTAL CALLS FOR SERVICE	78	VEHICLE FUEL		550
SECURITY VISITS		PEO STOCKBURGER	Tickets	0
Sewer Plant	295		Hours	0
Water Tank	276			
Wells Park	252	PEO GIANGUZZI	Tickets	1
Wells Field	16		Hours	2
TOTAL VISITS	839			
FOOT PATROL				
Main Street:	37			
M.T.A Station:	68			
Residential:	25			
TOTAL HOURS	130			
Court Hours - Village	24	(Security Detail)2 Officers		
Court Hours - S.E.	64	(Security Detail)2 Officers		
TICKETS				
Uniform Traffic Tickets:	216			
Parking Tickets:	81			
Local Ordinance	10			
TOTAL TICKETS	307			
ARRESTS				
511 ARREST	ODDO			
511 ARREST	CASTRO			
TOTAL ARRESTS	2			

911 DISPATCHED CALLS – 53

AIDED – 10
EDP - 3
VEHICLE ACCIDENT – 5
DISPUTE - 4
911 HANGUP - 2
FIRE ALARM - 3
NOISE COMPLAINT - 1
SUSPICIOUS VEHICLE - 1
WELFARE CHECK - 3
CRIMINAL MISCHIEF- 1
LARCENY - 2
LOST DOG - 1
CALLS FOR HELP - 1
BACK UP STATE POLICE - 2 O/S VILLAGE
INTOX PERSON - 3
OPEN DOOR - 1
PARKING CONDITION - 1
PHONE SCAM - 1
SERVE O.O.P. - 1
MISSING TEEN- 2
LOITERING - 1
DOG BITE - 1
DOA - 1
TRESPASS - 1
GAS ODOR - 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

FEBRUARY 2018

CELL PHONE - 16

SPEEDS – 75

STOP SIGN - 68

RED LIGHT -7

VTL-511 ARREST - 2

ONE WAY STREET - 1

TOTAL - 169

BREWSTER POLICE DEPARTMENT

MARCH 2018 MONTHLY REPORT

**POLICE CHIEF
John Del Gardo**

VILLAGE OF BREWSTER POLICE DEPARTMENT**MONTHLY REPORT**

TO: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
RE: Monthly Report March 2018

911 CALLS	64	VEHICLE REPAIRS		\$428.00
WALK IN COMPLAINTS	24	VEHICLE MILEAGE		4590
TOTAL CALLS FOR SERVICE	88	VEHICLE FUEL		610
SECURITY VISITS		PEO STOCKBURGER	Tickets	0
Sewer Plant	295		Hours	3
Water Tank	291			
Wells Park	257	PEO GIANGUZZI	Tickets	3
Wells Field	14		Hours	2
TOTAL VISITS	839			
FOOT PATROL				
Main Street:	34			
M.T.A Station:	79			
Residential:	32			
TOTAL HOURS	145			
Court Hours - Village	36	(Security Detail)2 Officers		
Court Hours - S.E.	68	(Security Detail)2 Officers		
TICKETS				
Uniform Traffic Tickets:	267			
Parking Tickets:	70			
Local Ordinance	0			
TOTAL TICKETS	337			
ARRESTS				
NOTHING TO REPORT				
	0			

911 DISPATCHED CALLS – 64

AIDED – 9

EDP - 5

DOA - 1

VEHICLE ACCIDENT – 8

DISPUTE - 5

911 HANGUP - 5

FIRE ALARM - 4

SUSPICIOUS PERSON - 1

LARCENY - 1

LOST DOG - 1

LEAKING PIPES - 2

GARBAGE DUMPING - 1

BACK UP STATE POLICE - 1 O/S VILLAGE

BACK UP PCSO - 1 I/S VILLAGE

TRESPASS - 2

DISABLED TRACTOR TRAILOR - 1

WIRES DOWN - 4

HARASSMENT - 3

MISSING PERSON - 2

DOG COMPLAINT - 1

DISORDERLY PERSON - 4

BOLO - 2

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

MARCH 2018

SPEEDS - 110

STOP SIGN - 71

CELL PHONE - 16

RED LIGHT - 6

ILLEGAL U-TURN - 1

ONE WAY STREET - 6

SEATBELT - 1

TOTAL - 211

March, 2018 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

MARCH 2018 SUMMARY REPORT

BUILDING FEES =	\$1,547.50
SAFETY INSPECTION =	1,605.00
<u>PROPERTY REGISTRATION:</u>	<u>200.00</u>
TOTAL FOR MARCH =	\$3,352.50

PERMITS: 9

TOTAL COs, CCs: 12

INSPECTIONS 6

PROPERTY REGISTRATION PENDING: 2

**VILLAGE OF BREWSTER, NY
PLANNING BOARD
REPORT
TO THE VILLAGE BOARD**

March 21, 2018

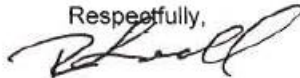
Rick Lowell, Chairman
Rick Stockburger, Vice-Chairman
David Kulo
Janet Ward
Marti Foster

Greg Folchetti, attorney- Costello & Folchetti
Todd Atkinson, PE – J.R. Folchetti & Assoc.
Kathy Chiudina, Secretary

Meeting Date: January 16, 2018
February 20, 2018
March 20, 2018

There being no New Business brought before the board, nor any pending Old Business, no meetings were held on the above dates.

Respectfully,



Rick Lowell
chairman

1. <u>GENERAL INFORMATION</u>		
Report No:	2 of 2018	Date: 4/18/2018
Contract No:		
Facility Name: VOB / Tonetta Brook Marvin Avenue Headwall		
2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> Joint Application for Stream Disturbance Permit submitted to NYSDEC and USACOE on April 13, 2018. Preliminary Headwall design 80% percent complete. 		
b. Status of activities in progress this month (attach additional pages as needed):		
<ul style="list-style-type: none"> Addressing comments from NYCDEP on Land Use Permit for soil borings. Address comments, if any, from NYSDEC and USACOE on Stream Disturbance Application. 		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> Complete soil borings Complete Survey 		

1. <u>GENERAL INFORMATION</u>		
Report No:	4 of 2018	Date: 04/18/2018
Facility Name: VOB / PLANNING BOARD REVIEW AND CONSULTATION		Contract No:

2.	<u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:
a.	Projects reviewed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> 538 North Main Street – .5 hours Route 22 LLC (Old Getty Station) – 1.0 hours
b.	Status of Planning Board projects (attach additional pages as needed):
	<ul style="list-style-type: none"> B.O.S. Land Development -- Trying to schedule a meeting with the NYCDEP Brewster Honda – Punchlist Closeout Route 22 Brewster LLC (Old Getty Station) – Construction Ongoing 538 North Main Street – Construction Ongoing/Amendment being proposed
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> Continue plan review and meetings for B.O.S. Land Development Perform Close-Out Inspections on Brewster Honda Site, when needed. Perform site inspections on Route 22 Brewster LLC (Old Getty Station) Site, when needed. Perform site inspection at 538 North Main Street, when needed.

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 4 of 2018	Date: 4/18/2018	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • 2017-2018 NYSDEC Annual MS4 Report posted on Village website April 6, 2018 for 30 day comment period.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Incorporate any changes to Report as identified by Village Board or public comments. • Submit Final Annual Report to NYSDEC by June 1, 2018.

March 25, 2018

Attention: Peter Hansen & Village Trustees

Reference: March ZBA Activity

Please be advised that there were no meetings pertaining to the ZBA in March.

Best Regards,

Todd Gianguzzi ZBA, Chairman